

Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



Tuesday, 30th January, 2024 at 6.00 pm

To members of the Climate, Biodiversity & Planning Committee - A Bailey, G Meadows, R Smith, J Aitman, O Collins, J Robertshaw, S Simpson and D Temple (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. Minutes (Pages 4 - 24)

a) To adopt and sign as correct the minutes of the committee held on 28 November 2023, 19 December 2023 and 9 January 2024.

b) Matters arising from the minutes of the committee held on 28 November 2023, 19 December 2023 and 9 January 2024.

5. **Planning Applications** (Pages 25 - 28)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

6. **Planning Decisions** (Pages 29 - 31)

To receive and consider a schedule of planning decisions from West Oxfordshire District Council.

7. **Finance Report**

To receive and consider the report of the Responsible Financial Officer (to Follow).

8. **Witney Traffic Advisory Committee Minutes - 16th January 2024**

To receive and consider the minutes of the Witney Traffic Advisory Committee meeting held on 16 January 2024 (to follow).

9. **Planning Appeal Decision Notification - 180 Farmers Close, Witney** (Pages 32 - 35)

To receive appeal decision notification APP/D3125/D/23/3320768 – 180 Farmers Close, Witney.

10. **Application for a Premises Licence - The Venue, Green Room Studios, Avenue Three, Witney** (Pages 36 - 67)

To consider an application for a Premises Licence for The Venue, Green Room Studios, Avenue Three, Witney under the Licensing Act 2003.

11. **Application for Minor Variation of Premises Licence - Sainsburys Supermarket, Witan Way, Witney** (Pages 68 - 87)

To consider an application for a Minor Variation of Premises Licence for Sainsburys Supermarket, Witan Way, Witney, OX28 4FF, under the Licensing Act 2003.

12. **Application for Street Trading Consent - Witney High Street & Market Square** (Pages 88 - 99)

To receive and consider an application for Street Trading Consent for Witney Food & Drink Festival.

13. **Woolgate Parking Order**

To receive notice of a parking order concerning long-stay car-parking at the Woolgate Car Park, Witney (to follow).

14. **Thermal Imaging Camera** (To Follow)

To receive and consider the report of the Operations Manager (to follow).

15. **Riparian and Watercourse Works** (To Follow)

To receive and consider the report of the Operations Manager (to follow).

16. **Thames Water Correspondence - Mr R Courts MP** (Page 100)

To receive correspondence from Mr R Courts MP concerning Thames Water and to discuss a formal response if appropriate.



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